



OUTAPI TOWN COUNCIL

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Namibia

26 July 2022

REVIEW DOCUMENT

Executive Summary of Bid Evaluation Report

Project Title: Provision of Consultancy Services: Design, Documentation, Construction supervision and Contract Administration for the provision of Municipal Services (Water, Sewer, Electricity, Roads and Storm) to selected area in Outapi for a period of 2 (two) years

Procurement Reference NO, 1. SC/RP/ OUTC -02/2021/22

1. Date of Invitation of Bids: 20/05/2022
2. Closing date for submission of bids: 21/06/2022
3. Date and place of opening of bids: Outapi Town Council (21/06/2022)
4. Number of bids received by closing date: 17 Bids
5. Apology
 - Toini Jason

6. Responsiveness of bids:

Eligibility Check

	Company Name	Obligatory Documents	Bid Secure Declaration
1	Burmeister and Partners	All documents Attached	Attached & Signed
2	Denchi Consulting Engineers	All documents Attached	Attached & Signed
3	CEPM & Partners Engineers (PTY)LTD	All documents Attached	Attached & Signed
4	Knight Piesold Consulting	All documents attached	Attached & Signed
5	Shashi Consulting Engineers CC	All documents Attached	Attached & Signed
6	Tulipwamwe Consulting Engineers	All documents Attached	Attached & Signed
7	Element Consulting Engineers	All documents Attached	Attached & Signed
8	SCE Consulting Engineers	All documents Attached	Attached & Signed
9	New Era Consulting Services Cc	All documents Attached	Attached & Signed
10	Bicon Consulting Engineers and Project Managers	All documents Attached	Attached & Signed
11	Omkumoh Consulting Engineers	All documents Attached	Attached & Signed
12	Dunamis Consulting Engineers	All documents Attached	Attached & Signed
13	NMS Consulting Engineers	All documents Attached	Attached & Signed
14	ALV Consulting Engineers	All documents Attached	Attached & Signed
15	Windhoek Consulting Engineers	All documents Attached	Attached & Signed

16	Wana Engineering Consultancy	All documents Attached	Attached & Signed
17	Lithon Project Consultants	All documents Attached	Attached & Signed

7. Technical Proposal

Review of the Bidder (Tulipwamwe Consulting Engineers)

According to page 48 to 49 in the Bid document under Qualification of Key experts (1.1.4 Surveyor), a minimum of a National Diploma in a relevant field, 8 years minimum relevant experience and excellent written and spoken English should be indicated and attached. Tulipwame Consulting Engineers indicated that Mr. V Shaanika is the 'surveyor in the employment agreement, but no proof of qualification nor CV was attached in the bid document. Further it has been reviewed that Mr. V Shanika doesn't appear in the key personnel list in the bid document.

Review of the Bidder (Lithon Consulting Engineers)

Arithmetic Error on Technical Approach and Methodology, Work plan and Organization and staffing was corrected and 30 % was allocated.

According to page 48 to 49 in the Bid document under Qualification of Key experts (1.1.4 Surveyor), a minimum of a National Diploma in a relevant field, 8 years minimum relevant experience and excellent written and spoken English should be indicated and attached.

Lithon Consulting Engineers attached a CV of Mr. Johan Du Plessis as the Surveyor but no qualification had been attached, therefore the Committee didn't find the CV alone justifiable to conclude Mr. Johan is qualified.

Review of the Bidder (Burmeister and Patners)

According to page 26 to 27 under 5.2(a) in the bid document, it's required for a Consultant to have specific experience relevant to the assignment (*25 max for 10 relevant projects or more*). Points of relevant experience were allocated based on the number of reference letters from various institutions that Consultants had worked with previously. Burmeister & Partners (PTY) LTD had only submitted four reference letters (*One reference letters from Walvisbay Municipality, One from Roads Fund Association and two from GIZ*) in the Bid

document and each reference letter had been allocated 2.5 points which now totals to 10 points for relevant experience for Burmeister & Partners (PTY) LTD.

Organization and staffing, The Committee considered looking on the Organ gram of the Consultant Companies and the Capacity, and therefore Burmeisters & Partners Organizational structure was reviewed and now full 10 points had been allocated.

8. CONCLUSION

According to the attached annexure (Technical Score) 15 bidders were found technical responsive that scored above 50 % and only two bidders Denchi Consulting Engineers and New Era Consulting Engineers were not found responsive as they scored below 50%. Therefore the Bid evaluation Committee concluded to only consider bidders that scored 100% for further recommendation.

9. RECOMMENDATION

The ad-hoc bid evaluation committee recommends the following below five Bidders successful for provision of Consultancy Services: Design, Documentation, Construction supervision and Contract Administration for the provision of Municipal Service (Water,Sewer,Electricity, Roads and Storm) to selected area in Outapi for a period of 2 (two) years:

- 1. CEPM & PARTNERS (PTY) LTD**
- 2. KNIGHT PIESOLD CONSULTING**
- 3. OMUKUMOH CONSULTING ENGINEERS**
- 4. ALV CONSULTING ENGINEERS**
- 5. WINDHOEK CONSULTING ENGINEERS**

number	Non-Price Attributes Technical/Capacity/ Attributes	Max Points	Burmeister and Partners	Denchi Consulting Engineers	CEPM & Partners Engineers (PTY)LTD	Knight Piesold Consulting	Shashi Consulting Engineers CC	Tulipwamwe Consulting Engineers	Element Consulting Engineers	SCE Consulting Engineers	New Era Consulting Services Cc	Bicon Consulting Engineers and Project Managers	Omkumoh Consulting Engineers	Dunamis Consulting Engineers	NMS Consulting Engineers	ALV Consulting Engineers	Windhoek Consulting Engineers	Wana Engineering Consultancy	Lithon Project Consultants
	Relavant Experience	25	10,00	3,00	25,00	25,00	6,00	25,00	4,00	6,00	2,00	0,00	25,00	25,00	5,00	25,00	25,00	25,00	25,00
Tb	Relavant Experience to the Assignment(10 projects or more)	25	10,00	3,00	25,00	25,00	6,00	25,00	4,00	6,00	2,00	0,00	25,00	25,00	5,00	25,00	25,00	25,00	25,00
	Proposed Methodology and Work plan	30	30,00	30,00	30,00	30,00	30,00	30,00	20,00	30,00	20,00	30,00	30,00	30,00	30,00	30,00	30,00	30,00	30,00
1	Technical Approach and Methodology	10	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00
	Work Plan	10	10,00	10,00	10,00	10,00	10,00	10,00	5,00	10,00	5,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00
	Organisation and Staffing	10	10,00	10,00	10,00	10,00	10,00	10,00	5,00	10,00	5,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00	10,00
	Key Proffesional Staff qualifications and Competence	45	45,00	15,00	45,00	45,00	28,00	35,00	40,00	35,00	10,00	45,00	45,00	0,00	40,00	45,00	45,00	40,00	35,00
2	Project Engineer/ Design Engineer(Civil/Electrical)	25	25,00	5,00	25,00	25,00	13,00	25,00	25,00	25,00	0,00	25,00	25,00	0,00	25,00	25,00	25,00	25,00	25,00
	Assistant Engineer (Civil/Electrical)	10	10,00	5,00	10,00	10,00	5,00	10,00	10,00	10,00	5,00	10,00	10,00	0,00	10,00	10,00	10,00	10,00	10,00
	Surveyor	10	10,00	5,00	10,00	10,00	10,00	0,00	5,00	0,00	5,00	10,00	10,00	0,00	5,00	10,00	10,00	5,00	0,00
	Relevant competence: staff	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
3	Contract managers	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
	Mechanical plant capacity	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4	- As per BDS ITB6.3(c)	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
	- Mechanics & workshops	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
	Namibian content status	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
5	- Namibian supplier: compliance with definition S/closure (d) 1. Below, eg if 100% Namibian = 5, if 50% Namibian = 2.5, if 0% Namibian = 0	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
	SME status	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
6	- Registration	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
	PDN status: compliance with definition S/closure (d) 3. Below	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
7	% ownership PDN, eg points if 100% PDN = 5, if 50% PDN = 2.5, if 0% PDN = 0	0	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
	Technical scores	100	85,00	48,00	100,00	100,00	64,00	90,00	64,00	71,00	32,00	75,00	100,00	55,00	75,00	100,00	100,00	95,00	90,00

Bid Evaluation Report Compiled by:

1. Kleopas Ainima (Chairperson)
2. Petrus Kalipi (Secretary)
3. Natangwe Shikongo (Member)
4. Wilhemina Sheehama (Member)

