



OUTAPI TOWN COUNCIL

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Outapi

12 May 2022

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

PROJECT TITLE

NON-CONSULTANCY SERVICES: OPEN NATIONAL BIDDING

PROCUREMENT CONTRACT FOR IT MAINTANANCE SERVICE FOR A PERIOD OF 24 MONTHS

PROCUREMENT REFERENCE NUMBER NCS/ONB: W/ONB/OUTC-07/2021/22

1. Procurement method used: National Open bid
2. Date of Invitation of Bids: 08 April 2022
3. Closing date for submission of bids: 09 May 2022
4. Date and place of opening of bids: 09 May 2022
5. Number of bids received by closing date: 7 Bids

6.1 Apology

- Kleopas Ainima

6.2 BID PRICING

Bidder' s Name	Bid Pricing N\$
1. Performance Development Centre	N\$ 347 980.80
2. Saper Technology	N\$ 220 800.00
3. Delta Security Consultant	N\$ 189 600.00
4. Eight Seven Ten Investment	N\$ 170 520.00
5. Three IT Services	N\$ 158 700.00
6. E.S Quantum leap Investment	N\$ 192 000.00
7. Business Connection Namibia	N\$ 1 334 740.60

6.3 ELIGIBILITY EVALUATION

All the submitted bids were examined to determine whether they substantively comply with the Bid requirements. A substantively complying bid is one that complies with the rules, terms and conditions of the bid document, and submitted all the required mandatory documents without any material deviation in the sole opinion of the evaluation committee

Initialed document	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Receipt for bid document	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Responsiveness	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive

- According to the above table all bidders were found responsive and complied to all required obligatory documents.

6.4 TECHNICAL EVALUATION

Bidder's Name	Experience of similar job over two years	Experience on Key Personnel (3 years Minimum experience)
1. Performance Development Centre	Yes	Yes
2. Saper Technology Cc	Yes	No Information was provided
3. Delta Security Consultant	Yes	Yes
4. Eight Seven Ten Investment	Yes	Yes
5. Three T Services	No attached motivations from previous employers	Yes
6. E.S Quantum leap Investment	Yes	Yes
7. Business Connection Namibia	Yes	Yes

- According to the above table, five bidders were found technical responsive in terms of work experience in similar job over two years as well as experience on Key Personnel of more than 3 years. Three IT did not provide any motivational letter supporting the experience from previous employers. Saper Technology Cc didn't indicate any information on the key personnel 'experience, therefore the two bidders were not found technically responsive.

6.5 FINANCIAL EVALUATION

Company Name	A. Bid price N\$	B. Bid Price per month N\$
1. Performance Development Centre	N\$ 347 980.80 (VAT incl.)	N\$ 14 499.20
2. Delta Security Consultant	N\$ 189600.00	N\$ 7900.00
3. Eight Seven Ten Investment	N\$ 170 520.00	N\$ 7105.00
4. E.S Quantum leap Investment	N\$ 192 000.00	N\$ 8000.00
5. Business Connection Namibia	N\$ 1 334 740.60 (VAT incl.)	N\$ 55 514.16

- According to the above table, **Eighty Seven Ten Investment solution** bid lowest with an amount of **N\$170 520.00 (N\$7105.00 per month).**

6.6 RECOMMENDATION

The ad-hoc bid evaluation committee recommends **Eighty Seven Ten Investment Solution** for the non consultancy service: IT Maintenance services, period of 24 months.

THIS BID EVALUATION REPORT WAS COMPILED BY:

1. Toini Jason (Chairperson)

2. Wilhelmina Sheehama (Secretary)

3. Kalipi Petrus

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